

6 NOV 1984

MEMORANDUM FOR: Chief, Budget and Fiscal Section
Office of Management, Planning and Services, DI

FROM: [REDACTED]
Chief, Supply Division, OL/DA

SUBJECT: Assignment of Customer Identification Code

REFERENCE: Memo for Plans and Programs Staff, OL from
Budget and Fiscal Section, OMPS/DI dtd
31 Oct 84; Request for Establishment of New
Type II (CIC) Account Number

1. In response to your request to establish a new property account for the Customer Identification Code (CIC), 5101 has been assigned. This code will form the first part of the Document Control Number which you will assign to your requisitions or property turn-in documents. This code will also identify your account to the Office of Finance when you submit your Annual Dollar Value Report in accordance with [REDACTED] which provides procedures for property accountability.

2. In order to establish this new account, any property now on the accountable records of another existing account should be transferred to the new account as described in [REDACTED]. Any nonexpendable property requisitioned by this new account must also be accounted for in accordance with [REDACTED] provides overall guidance on supply operations and accountability. The accountable officer should become familiar with this regulation.

3. We recommend that your accountable officer attend the Headquarters Property Course at the earliest opportunity. Please contact [REDACTED], Supply Division Training Officer, extension [REDACTED] for details.

cc: Accounts Division, OF



OL 15084-84

DI/MPS/B&F 11-85
31 October 1984

MEMORANDUM FOR: Plans and Programs Staff/OL

STAT FROM :
Chief, Budget and Fiscal Section
Office of Management, Planning and Services, DI

SUBJECT : Request for Establishment of New Type II
(CIC) Account Number

STAT REFERENCE :

An organizational change effective 4 September 1984 established the Office of Management, Planning and Services (MPS) within the Directorate of Intelligence. Commencing with FY 1985 MPS financial accounts will be maintained and budgeted separately under office #51. It is, therefore, requested that a discrete CIC account number be established for MPS. Any four digit number beginning with 51 (5101 is suggested) will be agreeable. Please advise this office when you have established the requested number so we may begin using it on requisitions, etc.



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